

General Partnership and Individual Enterprises

The following checklist facilitates the efficient preparation for the upcoming notarisation. We therefore kindly ask you to complete the list as far as possible and submit it to us. Of course we are available for any further questions or personal assistance. We thank you in advance for contacting Schwab | Weiler | Notare and look forward to our further cooperation.

Legal Structure of Enterprise

- ☐ Sole Enterprise ☐ General Commercial Partnership (*oHG*) ☐ Civil law Partnership (*GbR*)
☐ GmbH & Co. KG ☐ Limited Partnership (*Kommanditges.*) ☐ Partnership Corporation (*PartG*)

Establishment of Enterprise

Company Name			
Legal Seat (Town/City)			
Company's Address			
Purpose of Enterprise			
Shareholder	Individual Entrepreneur / Shareholder 1	Shareholder 2 (if given)	Shareholder 3 (if given)
(Company) Name			
(all) First Names			
Maiden Name			
Date of Birth / No. of Commercial Register			
Street, No.			
ZIP Code, Place			
Profession			
Phone / Fax			
E-Mail			
Nationality			
Power of Representation	☐ solely ☐ jointly	☐ solely ☐ jointly	☐ solely ☐ jointly
Prohibition of Self-dealing	☐ release ☐ no release	☐ release ☐ no release	☐ release ☐ no release
Portion of Share Capital (in EUR or in %)	€ / %	€ / %	€ / %
Liability Amount (only applicable if Limited Partnership – KG)	€	€	€

Changes in Enterprise			
New Company Name			
New Legal Seat (Town/City)			
New Company's Address (Street, No., ZIP Code, Place)			
New Purpose of Enterprise			
Others			
Changes regarding Shareholders	Individual Entrepreneur / Shareholder 1	Shareholder 2 (if given)	Shareholder 3 (if given)
New Shareholder	☐ yes ☐ no	☐ yes ☐ no	☐ yes ☐ no
(Company) Name			
Maiden Name			
Date of Birth / No. of Commercial Register			
Street, No.			
ZIP Code, Place			
Profession			
Phone / Fax			
E-Mail			
Nationality			
Power of Representation	☐ solely ☐ jointly	☐ solely ☐ jointly	☐ solely ☐ jointly
Prohibition of Self-dealing	☐ release ☐ no release	☐ release ☐ no release	☐ release ☐ no release
New / Raised Liability Amount (only applicable if Limited Partnership)	€	€	€
Preparation of Resolution / Partnership agreement	☐ requested ☐ not requested		
Lawyer / Tax Consultant involved			
Draft	☐ Post ☐ Fax ☐ E-Mail ☐ Pick-Up		
Preferred Appointment Date			